

ST. XAVIER'S COLLEGE (AUTONOMOUS)
5, Mahapalika Marg, Mumbai – 400 001.

Applications are invited for the following posts of Assistant Professors on Ad-hoc basis for the academic year 2023-2024.

Sr. No.	Cadre	Subject	Total No. of Posts	Posts Reserved for
<u>UNAIDED COURSES</u>				
1.	Assistant Professor	BA (MCJ)	02	02 - Adhoc
2.	Assistant Professor	BMS	01	01 - Adhoc

The required minimum qualifications for the post of Assistant Professor are as follows:-

(i) Good academic record as defined by the University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University or an equivalent degree from any accredited /recognised foreign university.

(ii) Besides fulfilling the above qualifications, the candidates who have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR, State Eligibility Test (SET) or similar tests accredited by the UGC, or Ph.D. would be preferred.

- **For BA MCJ program, qualified teachers with experience in Journalism/ digital marketing/ design backgrounds will be given priority.**
- Prescribed Application form for the teaching position is available on our College Website www.xaviers.edu in the 'More / Careers' Section in PDF format.
- Please download the prescribed Application Form for the teaching post as mentioned above and **send us the hard copy of the duly filled in form with the photocopies of the required documents/certificates** by speed post, courier or by hand delivery addressed to "The Principal, St. Xavier's College (Autonomous), 5, Mahapalika Marg, Mumbai – 400 001" so as to reach the College **within 15 days from the date of publication of the advertisement.**
- **DO NOT SEND US ANY SOFT COPY of the application form and/or C.V., or other documents by email.**

11th May, 2023.

PRINCIPAL



St. Xavier's College (Autonomous)

Mumbai -400001

APPLICATION FOR A TEACHING APPOINTMENT DEGREE COLLEGE

From:

Mr. /Ms. _____
(in Capital letters)

Address _____

Pin Code _____.

Tel: _____ Mobile No. _____

E-mail: _____

PAN No: _____

Aadhar No: _____

To,
The Principal,
St. Xavier's College-Autonomous,
Mumbai- 400 001.

Sir,

With reference to your advertisement in _____ dated _____, I would like to be considered for a teaching post (Adhoc) in the **Degree College** at St. Xavier's College (Autonomous) in the subject of: _____.

Following are the relevant particulars.

I. (a) Academic Qualifications:

<u>Degree</u>	<u>Subjects offered</u>	<u>Month & Year of passing</u>	<u>Total Marks Class obtained with Percentage Total/Out of</u>	<u>School / College</u>	<u>Board / University</u>
1. S.S.C. (X)					
2. H.S.C. (XII)					
3. B.A./B.Sc./B.Com					
4. M.A./M.Sc./M.Com.					
5. M.Phil./M.Tech.					
6. Ph.D.					
7. NET/SET					
8. Other Degrees					

(b) Other Qualifications if any (Certificates, Diplomas, etc.):

II. Research & Academic Contributions: (Attach separate sheet with details of the following)

	Yes/No (if yes attach details)
a) Research Papers in refereed Journal:	
b) Non-Refereed but with ISBN/ISSN Numbers:	
c) Text Books/Reference Books/Chapters in Books:	
d) Major Funded Research Projects:	
e) Presentation of Paper at Conferences:	

III. Whether participated in Refresher Course/Orientation Programme: (Attach Certificates)

Duration		Name of Institution
From	To	

IV. Experience & Extra – Curricular Activities:-

(a) Teaching experience if any: (If with Teaching Experience, attach Copies of University Approvals)

Institution (College/Univ. Dept)	University	Position held	Nature of appointment Full-time, Part-time, Permanent, Temporary, Probationary etc.	Period of appointment with dates	Subjects & Classes taught	Reason for leaving previous appointment

(b) Extra-Curricular Activities (As a student/staff)?

V. Other Details:-

(a) Married or single _____ Age : _____ Date of Birth : _____
Place of Birth: _____ Nationality _____ Religion _____

If Backward Class; give particulars: _____

(b) Names & address of responsible persons to whom a confidential reference about me may be made:

1. Name: _____ 2. Name: _____
Address: _____ Address: _____

_____ Tel No. _____ _____ Tel No. _____

VI. If belonging to Handicapped Category: Mention nature & % of handicap (Attach relevant certificate):

VII. Enclosures :

Certified copies of marksheets / Documents	Tick appropriate details	Certified copies of marksheets / Documents	Tick appropriate details
1. Date of birth (SSC/Matriculate Passing Certificate/Municipal Birth Certificate /School Leaving Certificate)		5. M.A./M.Sc./M.Com. Marksheets	
2. SSC (Class X Marksheet)		6. NET/SET Certificate	
3. HSC (Class XII Marksheet)		7. M.Phil./Ph.D./M.Tech Marksheets	
4. B.A./B.Sc./B.Com. Marksheets		8. Ph.D. Notification & Degree Certificate	

VIII. Others (if any please mention):

Yours faithfully,

Date: _____

(Signature)