

ST. XAVIER'S COLLEGE (AUTONOMOUS), MUMBAI
ENTRANCE TEST AND ADMISSION TO
MASTER DEGREE IN PUBLIC POLICY (MPP) (2023-24 Batch)

1. INTRODUCTION:

- 1.1. St. Xavier's College, an Autonomous College under the University of Mumbai, invites applications for the Entrance Test and consequently for Admission to the two-year full-time Masters in Public Policy (MPP) for the Academic Year **2023-2024**. Please go to the College Website Homepage for the history of the College, the course content, and syllabi.
- 1.2. Students with a Bachelor's Degree in any faculty or discipline, with a minimum of 50% marks can apply for this course.
- 1.3. Candidates can log on to the Homepage of St. Xavier's College (Autonomous), Mumbai: www.xaviers.edu and click on the link provided to fill the online Application Form.
- 1.4. The online application portal will be open from 12 noon on the **4th May 2023 to 6:00 p.m. on the 2nd June 2023**
- 1.5. Candidates are required to fill the application form and make the payment for the Entrance Test only through the online portal of the college.
- 1.6. **Instructions for Applying Online:**
 - 1.6.1. Log on to www.xaviers.edu (**Between 4th May 2023 to 2nd June 2023**).
 - 1.6.2. Follow instructions given on the website for filling the online Application Form.
 - 1.6.3. Once a payment has been officially received, the candidate will receive a confirmation email, informing him / her about the same.
 - 1.6.4. **Last date for receipt of Application Form: 2nd June 2023**
- 1.7. The admission process for MPP Batch 2023-25 will take place in three stages.
 - 1.7.1. **Entrance Test:**

The Entrance Examination will be held on the following dates:

Mumbai at St. Xavier's College: **7th (Wednesday), 8th (Thursday) and 9th (Friday) June 2023.**

All over India (except Mumbai): **10th (Saturday) and 11th (Sunday) of June 2023.**

The Schedule will remain unaltered even if any of the above dates are declared as Public Holidays.

1.7.2. Interviews dates will be put up on the website after the entrance exam.

1.7.3. Final Admissions.

1.8. The names of candidates who qualify for the interview stage will be displayed on the college Website.

Computation of the **Final Category-wise Merit List** will be as shown in Table 1:

Table 1

Criteria	On-Line Test	LoR, SoP & CV	Interview	Total Score
Weightage	50%	20%	30%	100
Section	3	2	7	
Page No.	3	2	4	

1.9. For Important Dates regarding the admission process refer Section 09

2. UPLOADING OF DOCUMENTS FOR COMPLETING APPLICATION

2.1. Students need to upload scanned copies of the following documents at the time of application submission:

2.1.1. The name of at least one recommender: Personal Name, Designation, Affiliated Organization and Contact Details. The Recommender should be familiar with the applicant's academic and work performance. The college may contact the Recommender for further information.

2.1.2. Statement of Purpose mainly reflecting on the question 'Why do you want to join a Master in Public Policy Programme'. (800 words).

2.1.3. Updated Curriculum Vitae with recent passport-size photograph attached and it should describe the academic and extra-curricular credentials of the applicant, including paper presentations, internships, work experience and publications, if any.

2.1.4. Please note that applicants from Undergraduate colleges affiliated to Mumbai

University must enter their marks obtained for the subject in Semester V (as stated above), **NO GRADE POINT** will be accepted.

2.1.5. Please note that applicants from Undergraduate colleges affiliated to other Universities across the country can enter either their marks or Grade points (out of 10 only). [Marks if available are preferred over Grade points and GPA]

3. DETAILS OF 2023 ENTRANCE TEST

3.1. Date of Entrance Test:

The Entrance Examination will be held on the following dates:

Mumbai at St. Xavier's College: **7th (Wednesday), 8th (Thursday) and 9th (Friday) June 2023.**

All over India (except Mumbai): **10th (Saturday) and 11th (Sunday) of June 2023.**

The Schedule will remain unaltered even if any of the above dates are declared as Public Holidays.

3.2. Entrance Test Duration: 2 hours.

3.3. Maximum Marks of Entrance Test: 100 Marks

3.4. Online Application Form and MPP 2023 Entrance Test Fee: Rs. 3000

In case you belong the Economically Weaker Section (EWS) as defined by the Government of India and you desire to avail of a concession in the application fee for the Programme then please apply with all requisite documents to the Rector, The Bombay St. Xavier's College Society at **rectors.office@xaviers.edu**

4. COMPONENTS OF 2023 ENTRANCE TEST:

4.1. The Question Paper for the Entrance Test will be in English only.

4.2. There is NO NEGATIVE marking.

4.3. The Entrance Test will consist of areas indicated (with weightage) in Table 2:

Table 2

Sr. No.	Syllabus	Weightage
1.	General Knowledge	20%
2.	Data Interpretation & Logical Reasoning	20%

3.	English Language & Comprehension Skills	20%
4.	Policy Oriented Case Studies (Economic, Environment, Gender, International Relations, Rural Development, Education Policy, Health Policy, Social Policy)	40%

5. PROVISIONS FOR & DOCUMENTS REQUIRED FROM STUDENTS WITH DISABILITIES FOR 2023 ENTRANCE TEST:

5.1. For students with disabilities, 30 extra minutes will be given. The exam will be conducted on the same day.

5.2. In order to avail the above provision, students with a disability will have to upload proof for the same while filling out the application form.

5.2.1. The certificate will have to be a valid Disability Certificate (From a government recognized authority).

5.2.2. In the absence of submission of the documents, the provisions stated in point 5.1 above will not be available.

6. PERSONAL INTERVIEWS

6.1. Interviews: For dates of interviews kindly check the website of the college (www.xaviers.edu) post the entrance exam.

6.2. Interviews will be held through online mode only.

7. ANNOUNCEMENT OF 1st ADMISSION MERIT LIST MPP (2023-24):

7.1. The Category-wise 1st Merit List from all those who qualify for admission through the 2023 Entrance Procedure will be announced through the College website.

7.2. Admission intake of St. Xavier's College (Autonomous), Mumbai is as per Table 3 given below (on page 5 of this document):

Table 3

F.Y. MPP (60 seats)		
Category	No. of Seats	Criteria
TOTAL SEATS 100% (60)		

Management Quota 15% of 60 seats	9	Case A
BALANCE SEATS 85% (51)		
Christian Minority 50% of 85% of 60 seats	25	Case B
General Category 42% of 85% of 60 seats	23	Case B
Others Categories: 1. Persons with Disability: 5% of 85% of 60 seats 2. Special**: 3% of 85% of 60 seats	2 1	Case B Case B
Key: Case A: Only for those, the College management decides to admit Case B: Admission on the basis of Merit Rank secured at the Entrance Procedure.		
**Special Category refers to: Wards of Transferred State / Central Government and Private Sector employees, employees of Defense Department / Ex- Servicemen. Wards of Freedom Fighter Award Winners at District/State/National Level in Sports or Cultural Activities		
If a candidate wishes to apply under the special category the candidate has to first click on the General category and then select special category and then the subcategory under it		

Admissions for this course will follow the relevant Government and University Directives pertaining to Minority Colleges, and the extant practices of the Autonomous College.

Candidates applying in the Special category have to first select the General category and then select the appropriate special category they wish to apply to.

Candidates applying under the Christian minority have the option of applying for the Student with Disability category provided they upload the supporting documentation.

7.3. Reservation of Seats:

7.3.1. As per the Judgement dated 12th October 2017 of the Honourable Bombay High Court vide Writ Petition No.1726 of 2001, Minority Colleges do not need to set aside seats for Backward Classes. This was reiterated by the University of Mumbai Circular

(No.Aff. / Recog.I / Admission (2018-19) / 10 / of 2018) dated 30th May 2018.

- 7.3.2.** This Judgment renders null & void the Directives regarding Reservation of Seats given by the University of Mumbai vide Circular No. Spl. Cell (68) / 218/ 2005 dated 3rd June 2005 [i.e, SC (13%) / ST (7%) / DT(A) (3%) / NT(B) (2.5%) / NT (C) (3.5%) / NT (D) (2%) / OBC (19%) / SBC (2%)].
- 7.3.3.** The Merit Lists are time-bound, in keeping with the dates, as will be mentioned in the Admission Notification.
- 7.3.4.** If a candidate in the 1st Merit List fails to complete the admission process within the stipulated date and time as mentioned on the notification, their candidature stands lapsed. The candidates in the 2nd and subsequent Merit Lists will subsequently be offered admission.
- 7.3.5.** Candidates who accept the offer of admission shall pay the necessary fees (as displayed on the College Website or College Notice Board or College Handbook).
- 7.3.6.** Fees for the Course once paid will not be refunded.

8. GENERAL INFORMATION FOR THOSE SEEKING ADMISSION IN MPP IN ST. XAVIER'S COLLEGE (AUTONOMOUS), MUMBAI:

- 8.1.** At the time of admissions, the candidate must submit the Degree Marksheets in original and two attested copies of the same and one attested copy of other relevant documents as mentioned below:
- 8.1.1.** Bachelor's Degree Marksheets – (Original + 2 attested photocopies)
- 8.1.2.** Baptism Certificate (For the Minority community – Christians)
- 8.1.3.** Documentary Evidence regarding special category (if applicable)
- 8.2. Provisional Eligibility Certificate:** Students passing Degree Examinations from Universities other than Mumbai University or from a Foreign University have to apply for a Provisional Eligibility Certificate issued by the University of Mumbai at the time of admission through the College. The duly filled in forms are required to be returned to the College with an attested copy of the Degree marksheet and a passport size photograph along with a prescribed fee. The other documents that have to be handed in are: Degree Marksheet (original), Pass Certificate (original) and Migration Certificate (original). The duly filled in application form will then be forwarded to the University of Mumbai for issue of the Provisional Eligibility Certificate.

8.3. Students passing Undergraduate Degree Examinations from Mumbai University will be required to submit the Transfer Certificate issued by their respective Colleges. This needs to be submitted after the completion of the admissions process of St. Xavier's College.

9. IMPORTANT DATES

Sr. No.	Events	Dates
1	Start of Applications	4 th May 2023
2	Last date of submission of Applications	2 nd June 2023
4	Date of Entrance Test	<ul style="list-style-type: none"> Mumbai at St. Xavier's College: 7th (Wednesday), 8th (Thursday) and 9th (Friday) June 2023. All over India (except Mumbai): 10th (Saturday) and 11th (Sunday) of June 2023.
5	Announcement of Candidates Qualified for Interviews	Check the college website
6	Interviews	Dates will be displayed on the college website
7	First Merit List	Will be displayed on the college website

INTERNATIONAL STUDENTS SEEKING ADMISSION IN ST XAVIER'S COLLEGE (AUTONOMOUS), MUMBAI:

The University of Mumbai has introduced a Single Window System to admit all **International Students** i.e., Foreign Students (FR/FS), Person of India Origin (PIO), Overseas Citizen of India (OCI) and Non-resident Indian (NRI) through a service provider – Edulab Educational Exchange Pvt. Ltd. and therefore candidates whose applications are considered or rather approved by the University of Mumbai as International Students are issued a formal letter for admission to the College.

Therefore, candidates seeking admissions under the above quota (i.e. International student) are required to visit the University of Mumbai website www.mu.ac.in for details. The University has provided the following link regarding Post Graduate College admissions to International students.

The corresponding link is mu.admissiondesk.org. **NOTE:** You should not apply to the college or fill the college application form. The number of these students, who are sent to the College directly by the University, are over and above the sanctioned seats. Kindly refer to this circular for further details:

[https://xaviers.edu/files/International%20Admission%20Circular%20\(2022\)%20\(1\)_230420_172945.pdf](https://xaviers.edu/files/International%20Admission%20Circular%20(2022)%20(1)_230420_172945.pdf)

N.B.: St. Xavier's College will implement the National Education Policy (NEP) 2020 from the academic year 2023-24. Further detail on the same will be updated on our website www.xaviers.edu post the 15th of May 2023.

PRINCIPAL

St. Xavier's College (Autonomous), Mumbai.