

St. Xavier's College (Autonomous), Mumbai – 400 001

CALL FOR QUOTATIONS

Ref: SXC/RP/NRC/2023-24/7

Date: 29/08/2023

St. Xavier's College (Autonomous), Mumbai, Department of New Research Centre invites quotations for Stationery under RUSA 2.0 Scheme of the Government of Maharashtra.

Sr. No.	Items	Quantity
1	Flat Files	5
2	Pens (Blue)	100
3	Clips (Upins)	25
4	Conference Folder	100
5	Conference Diary	100
6	Staplers with Pin Box	2
7	Post It	25
8	White board markers (Black)	10
9	Pen drive (32 GB)	4
10	Banners	5
11	Flyers	5
12	Xerox	100
13	Standy	2
14	Certificate Printing	100
15	Lanyards	20
16	ID cards Prining	20

Please send detailed quotation on company letterhead along with a soft copy of the PAN CARD, AADHAR CARD of Proprietor, and GST certificate to “The Principal, St. Xavier's College (Autonomous), Mumbai-400 001” should be emailed latest by **4th September, 2023 by 5:00 p.m.** to rusaquotes040923@xaviers.edu

The Original copy of the quotation should reach the undersigned on or before **5th September 2023** along with PAN copy, AADHAR copy & GST certificate along with payment terms and conditions.

The quotation should mention the total amount including the discount and tax amount as applicable and clearly indicate the features offered.

Principal