

## **St. Xavier's College (Autonomous), Mumbai – 400 001**

### **CALL FOR QUOTATIONS**

**Ref: SXC/RP/NRC/2023-24**

**Date: 19/06/2023**

St. Xavier's College (Autonomous), Mumbai, Department of New Research Centre invites quotations for Stationery under RUSA 2.0 Scheme of the Government of Maharashtra.

<b>Sr. No.</b>	<b>Items</b>	<b>Quantity</b>
1	Flat Files	5
2	Zip Folders	200
3	Long Book	200
4	Pens (Blue & Black)	200
5	Clips (Upins)	25
6	Staplers with Pin Box	2
7	A/4 size plain papers	10 Reams
8	Post It	25
9	White board markers (Black)	10
10	Pen drive (32 GB)	4
11	Writing Pad	200
12	Banners	05
13	Flyers	200
14	Xerox	200
15	Standy	2

Please send detailed quotation on company letterhead along with a soft copy of the PAN CARD, AADHAR CARD of Proprietor, and GST certificate to “The Principal, St. Xavier's College (Autonomous), Mumbai-400 001” should be emailed latest by **25<sup>th</sup> June, 2023 by 4.00 p.m.** to [rusaquotes260623@xaviers.edu](mailto:rusaquotes260623@xaviers.edu)

The Original copy of the quotation should reach the undersigned along with PAN copy, AADHAR copy & GST certificate along with payment terms and conditions.

The quotation should mention the total amount including the discount and tax amount as applicable and clearly indicate the features offered.

Principal