

# NGO EVALUATION PROFORMA

(To be Filled by Concerned NGO)

Name of Student: \_\_\_\_\_

UID No: \_\_\_\_\_ Class: \_\_\_\_\_ Div: \_\_\_\_\_ Academic Year: \_\_\_\_\_

Name of the NGO: \_\_\_\_\_

*(To be filled by the NGO's Supervisor for this student)*

**Note:**

1. When this student completes her/his service with your NGO, we will appreciate if this Student's Evaluation Proforma is duly marked and sealed.
2. Please seal the Student's Evaluation Proforma with the adhesive strip provided along the left-hand vertical side of this page.
  3. Please send us the Attendance Record, if separately maintained.
4. Please mark the student as per the following Evaluation Schema.

Sr. No.	Aspect for Evaluation	Max Marks	Marks Granted
1	Student's ability with respect to (w.r.t.) conducting the assigned activities for the target group.	06	
2	Student's accountability to self, NGO, target group and supervisors w.r.t. regularity and punctuality.	02	
3	Student's conduct in the service place w.r.t. dress code, politeness and interaction with the Supervisors.	02	
	<b>Total Marks</b>	10	

Comments (if any):

PEEL OFF

\_\_\_\_\_  
Name & Signature of  
NGO's Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
NGO's Stamp

NGO  
Eval.  
Form