



Syllabus

For M.A. 2nd Semester Courses in Public Policy (June 2019 onwards)

- Contents:
- Theory Syllabus for Courses:
 - APPY0801 – ECONOMY, SOCIETY AND PUBLIC POLICY
 - APPY0802 – QUANTITATIVE METHODS AND DATA ANALYTICS
 - PPEC0801 – ENVIRONMENT AND PUBLIC POLICY
 - PPEC0802 – GENDER AND PUBLIC POLICY
 - PPEC0803 – HEALTH POLICY

- Evaluation and Assessment Guidelines.

M.A. I Public Policy

Course Code: APPY0801

Course Title: ECONOMY, SOCIETY AND PUBLIC POLICY

Learning Objectives:

1. To provide the students the skills to do quantitative analysis of social and economic policy.
2. To bring in a multidisciplinary to the study of economics and develop a policy and problem-solving orientation.

Number of lectures: 60

Course code: APPY0801	Course Title: ECONOMY, SOCIETY AND PUBLIC POLICY		
Course Outcome No.	Course Outcomes	PSO Addressed	Cognitive Level
CO 1	To Acquaint Students With The Various Economic Concepts And Theories That Are Connected To Policy	PSO1	U
CO 2	To Contextualize Economic Analysis In The Indian Scenario With Respect To Public Policy	PSO5	R
CO 3	To Develop In Students A Multidisciplinary Approach To The Study Of Economics.	PSO3	Ap, An
CO 4	To Engage With Different Public Policies From Across The World And Bring Out The Economic Connection	PSO3	Ap, An
CO 5	To Write An Analytical Paper On The Enactment Of Economic Policies Of An Economy (Apart From India)	PSO6	E, C
CO 6	To Learn How To Use Statistical Tools To Understand Economic Policy Outcomes.	PSO4	Ap

Unit 1

(15 lectures)

Economic and Political Systems: A Historical View

Economics and the Economy;
The Capitalist Revolution;
Measuring Income and Living Standards.

Unit 2

(15 lectures)

Social Interactions and Economic Outcomes: Institutions, Fairness and Efficiency

Technology, Population and Growth;
Innovation and Profit;
Handling Stagnation.

Unit 3 (15 lectures)

Labour, Work and Employment: Wellbeing and Scarcity

Labour and Production;
Opportunity Cost;
Decision Making and Choices.

Unit 4 (15 lectures)

The Firm: Employees, Managers and Owners

Firms, Markets and Division of Labour;
Determinants of Factor Rewards;
Objectives of Firms.

List of Recommended Reference Books

Note: Core-econ is the basic book. It can be found at www.core-econ.org.

1. Ahuja, H.L., (2010), Advanced Economic Theory, S. Chand
2. Koutsoyiannis, A., (1996), Modern Microeconomics, Macmillan
3. Mankiw, G, (2007), Principles of Microeconomics, Thomson South-Western
4. Roll, Eric, (1992), History of Economic Thought, Faber and Faber
5. Sen, Amartya, (2010), The Idea of Justice, Penguin

Evaluation (Theory): Total marks 100.

CIA- 40 marks

CIA 1: Written test -20 marks

CIA 2: Written Test / Assignment / Presentation / Field Trip & Report -20 marks

End Semester Examination – 60 marks

One question from each unit for 15 marks, with internal choice. Total marks per question with choice -20 to 25.

Template for APPY0801 Course End Semester Examination in the 2nd Semester

UNITS	KNOWLEDGE	UNDERSTANDING	APPLICATION and ANALYSES	TOTAL MARKS- Per unit
1	8	7	0	15
2	8	7	0	15
3	8	7	0	15
4	8	7	0	15
-TOTAL - Per objective	32	28	0	60
% WEIGHTAGE	53.33	46.66	0	100%

M.A. I Public Policy**Course Code: APPY0802****Course Title: QUANTITATIVE METHODS AND DATA ANALYTICS****Learning Objectives:**

1. To acquaint students with the basic statistical tools needed for analyzing data so as to evaluate the socio-economic impact of public policy and further evidence-based research.
2. To contextualize statistical analysis into the framework of research methodology to enable students to think like a quantitative researcher.

Number of lectures: 60

Course Code: APPY0802	Course Title: QUANTITATIVE METHODS AND DATA ANALYTICS	PSO Addressed	Cognitive Level
Course Outcome No.	Course Outcomes		
CO 1	To Acquaint Students With The Higher Level Statistical Tools Needed For Analyzing Data.	PSO1	U
CO 2	To Contextualize The Analysis To The Situation And Then To Extrapolate Into Other Socio-Geographic Areas	PSO3	R, An
CO 3	To Learn How To Convert The Finding Into Policy Statements Articulations.	PSO6	An, C
CO 4	To Develop The Understanding That Tools Are Not To Be Treated As Ends But As Integral Parts Of Policy Research.	PSO4	Ap
CO 5	To Write A Policy Memo Based On Research Findings	PSO6	E, C
CO 6	To Learn How To Use And Engage With R Programme, So As To Be Adept In Using The Computer To Arrive At Inferences.	PSO4	Ap

Unit 1**(15 lectures)****Probability and Statistical Distribution; Inferential Statistics**

Basics of Probability and Probability Distributions, Addition and Multiplication Theorems, Binomial Distribution, Normal Distribution, Poisson Distribution; t-Distribution; Formulation of Statistical Hypothesis; Type I and Type II Errors; ANOVA; Non-Parametric Tests, Chi Square Test of Independence and Goodness of Fit.

Unit 2**(15 lectures)****Correlation and Regression; Basic Econometrics**

Correlation Analysis; Classical Linear Regression Model; Multiple and Logistic Regression; Multicollinearity; Autocorrelation and Heteroscedasticity; Estimation using Regression and Standard Error of Estimate.

Unit 3 **(15 lectures)**

Practical Issues in Quantitative Research

Sampling Techniques, Random and Non-Random Sampling Methods; Sampling Errors; Secondary Data; Use of Secondary Data in Quantitative Research; Survey Methodology; Types of Data Available from NSSO, Census of India and Other Sources; Capturing Inequality: Lorenz Curve and Gini Co-efficient.

Unit 4 **(15 lectures)**

Training in Data Analysis Software

R-Programming Software

List of Recommended Reference Books

1. Hatekar, Neeraj (2010). Principles of Econometrics: An Introduction (Using R). New Delhi: Sage Publications.
2. Huff, Darrell (1993). How to Lie with Statistics. New York: W W Norton.
3. Mukherjee, Chandan, Howard White & Marc Wuyts (1997). Econometrics and Data Analysis for Developing Countries. New York: Routledge.
4. Nagar, A. L. & R. K. Das (2014). Basic Statistics. New Delhi: Oxford University Press.
5. Weiss, Neil A (2016). Introductory Statistics: Global Edition. Essex: Pearson Education.

Evaluation (Theory): Total marks 100.

CIA- 40 marks

CIA 1: Written test -20 marks

CIA 2: Written Test / Assignment / Presentation / Field Trip & Report -20 marks

End Semester Examination – 60 marks

One question from each unit for 15 marks, with internal choice. Total marks per question with choice -20 to 25.

Template for APPY0802 Course End Semester Examination in the 2nd Semester

UNITS	KNOWLEDGE	UNDERSTANDING	APPLICATION and ANALYSES	TOTAL MARKS- Per unit
1	8	7	0	15
2	8	7	0	15
3	8	7	0	15
4	8	7	0	15
-TOTAL - Per objective	32	28	0	60
% WEIGHTAGE	53.33	46.66	0	100%

M.A. I Public Policy**Course Code: PPEC0801****Course Title: ENVIRONMENT AND PUBLIC POLICY****Learning Objectives:**

1. To understand the causes of environmental degradation, links between environment and development and international environment policy debates.
2. To gain knowledge of environmental governance, environmental laws, judicial pronouncements and policies in India.
3. Engage in ethical decision making and critical thinking in providing solutions to environmental problems.

Number of lectures: 60

Course Code: PPEC0801	Course Title: ENVIRONMENT AND PUBLIC POLICY	PSO Addressed	Cognitive Level
Course Outcome No.	Course Outcomes		
CO 1	Exhibit an understanding and ability to implement sustainability as an engaged citizen.	PSO1, PSO3	U, Ap
CO 2	Demonstrate basic knowledge of causes of environmental degradation, links between environment and development.	PSO1, PSO2	U, R, E
CO 3	Express knowledge of the concepts, principles, and theories of environmental policy, international environment policy debates.	PSO1, PSO3	An, U, E
CO 4	Demonstrate familiarity with environmental governance, environmental laws, judicial pronouncements and policies in India.	PSO1, PSO4, PSO5	U, R, E
CO 5	Engage in ethical decision making and critical thinking in providing solutions to environmental problems.	PSO2, PSO4, PSO5	An, E, C
CO 6	Write a policy memo on an environmental problem: define a problem, assemble evidence, formulate recommendations to solve the problem, apply criteria to evaluate their outcomes, decide on the best alternative and design its implementation.	PSO1, PSO2, PSO4, PSO6	Ap, An, E, C

Unit 1 (15 lectures)

Understanding the Links Between Environment and Development

Causes of Environmental Destruction: The Eco-Simplification and Contamination Perspectives;
Environmental Driving Forces: Role of Population, Technology, Affluence and Poverty,
Anthropocentrism, Contempo-centrism;
Political Economy: Market Failure; Failure to have Markets; Common Property Resources

Unit 2 (15 lectures)

Environmental Protection Principles

Sustainable Development;
The Polluter Pays Principle;
The Precautionary Principle.

Unit 3 (15 lectures)

International Environment Policy Debates

Stratospheric Ozone Depletion;
Energy and Climate Change.

Unit 4 (15 lectures)

Administrative Framework, Policies and Judiciary

Legal and Regulatory Framework for Environmental Protection in India;
Assessment of Environmental Policy and MOEF; Environmental Impact Assessment (EIA);
Judicial Pronouncements; National Green Tribunal, Case Study: The Bhopal Gas Tragedy

List of Recommended Reference Books

1. Cochran C.L. & Malone E., (2007), Public Policy: Perspectives and Choices, Viva Books, New Delhi
2. Giddens A. and Sutton P.W., (2013), The Environment in Sociology, Wiley India.
3. Gitanjali Nain Gill, 'Environmental Justice in India: The National Green Tribunal and Expert Members,' in Transnational Environmental Law, 5:1 (2016), pp. 175–205 © 2015 Cambridge University Press.
4. Guha, Ramchandra, & Juan, Martinez-Allez, (1998), Varieties of Environmentalism: Essays North and South, Oxford University Press, New Delhi.
5. Hardin, Garrett, (2009), The Tragedy of the Commons. In Reynolds, Blackmore and Smith (ed.) The Environmental Responsibility Reader, Zed Books London.
6. Harris, Paul G., (2014), Routledge Handbook of Global Environmental Politics.
7. Hempel, Lamport C., (1998), Environmental Governance: The Global Challenge. East West Press, New Delhi.
8. Ministry of Environment and Forests: National Environment Policy, 2006.
9. Ministry of Environment and Forests: Strategic Plan, 2012- 13 to 2016-17.
10. Ostrom, Elinor, Dietz, Thomas, & Stern, Paul, (2009), The Struggle to Govern the Commons.' in Reynolds, Blackmore and Smith ed. "The Environmental Responsibility Reader", Zed Books, London, 2009
11. Pepper, D., (2000), Environmentalism. In Browning G., et al, Understanding Contemporary Society: Theories of the Present, Sage Publications, London.

12. Rangarajan, M. (ed.), (2008), Environmental Issues in India: A Reader, Dorling Kindersley India.
13. Richard J Stillman II, 'Public Administration: Concepts and Cases, Wadsworth, Cengage Learning, Ninth Edition.
14. Sharon, Beder, (2007), Environmental Principles and Policies - An Interdisciplinary Introduction. Earthscan, New Delhi.
15. Susan Baker, 'Sustainable Development,' Routledge, 2006.
16. The World Bank, (1992), World Development Report 1992: Development and the Environment, The World Bank, Washington, DC.
17. The World Bank, (2009), World Development Report 2010: Development and Climate Change, The World Bank, Washington, DC.
18. Zia Mody, 'Justice Delayed: The Loss through Law, UCC vs UOI, 1989 in 10 Judgements That Changed India, Penguin India, 2013

Evaluation (Theory): Total marks 100.

CIA- 40 marks

CIA 1: Written test -20 marks

CIA 2: Written Test / Assignment / Presentation / Field Trip & Report -20 marks

End Semester Examination – 60 marks

One question from each unit for 15 marks, with internal choice. Total marks per question with choice -20 to 25.

Template for PPEC0801 Course End Semester Examination in the 2nd Semester

UNITS	KNOWLEDGE	UNDERSTANDING	APPLICATION and ANALYSES	TOTAL MARKS- Per unit
1	8	7	0	15
2	8	7	0	15
3	8	7	0	15
4	8	7	0	15
-TOTAL - Per objective	32	28	0	60
% WEIGHTAGE	53.33	46.66	0	100%

M.A. I Public Policy**Course Code: PPEC0802****Course Title: GENDER AND PUBLIC POLICY****Learning Objectives:**

1. To get students to understand the economic, social and political structures that underscore gender inequity as well as explore available policy mechanisms to mitigate it.
2. To understand that public policies are not only an important component in the ongoing construction of gender differences but also a site where gender issues are renegotiated.

Number of lectures: 60

Course Code: PPEC0802	Course Title: GENDER AND PUBLIC POLICY	PSO Addressed	Cognitive Level
Course Outcome No.	Course Outcomes		
CO 1	Understand inequities based on gender and sex, their sources and attempts to reduce them through political and legal means.	PSO1, PSO2	U, R, E
CO 2	Comprehend the economic, social and political structures that underscore gender inequity and how diverse populations are differently affected by similar public policies.	PSO1, PSO2	U, An, E
CO 3	Become familiar with the key concepts necessary for gender policy analysis including how gender operates as a social structure and its intersectional relationship to other social structures such as caste, class, race and disability.	PSO3, PSO4	U, Ap, An, E
CO 4	Evaluate government mechanisms, laws and policies to promote gender equality and gender justice in India.	PSO3, PSO4, PSO5	An, E
CO 5	Participate in problem-solving, policy-making, and initiating institutional and societal change to address gender inequalities.	PSO4, PSO5	An, E, C
CO 6	Write a policy memo on a gender related problem: define a problem, assemble evidence, formulate recommendations to solve the problem, apply criteria to evaluate their outcomes, decide on the best alternative and design its implementation.	PSO1, PSO2, PSO4, PSO6	Ap, An, E, C

Unit 1 (15 lectures)

Perspectives on Gender

Gender as a social construct;

Theoretical Analysis of Gender

Gender and Social Stratification: How and why do men and women differ?

Unit 2 (15 lectures)

Administrative Framework and Gender

Government Mechanism, National Commission for Women;

Laws with Respect to Gender – Inheritance, Adoption, Child Marriage, Surrogacy.

Unit 3 (15 lectures)

Political Issues and Gender

Politics of Identity, Women Movements and the State;

Violence against Women – Laws to counter this issue.

Unit 4 (15 lectures)

Economic Issues and Gender

Poverty, Work force and Gender Budgeting;

Government Schemes for Women Empowerment.

List of Recommended Reference Books and Articles

1. Aruna Gnanadason, 'Resisting Injustice Seeking New Ways to Speak!' Crosscurrents, June 2016, pp.215-226.
2. Anuradha Seth, 'Gender Equality and Inclusive Growth,' ILO Presentation, Nov 12, 2019
3. Bhumika Jhamb, Yamini Mishra, 'Gender Responsive Budgeting in India:Time to Ask Questions December 12, 2015 vol 1 no 50 EPW Economic & Political Weekly, pp. 55-62
4. Campbell, P, J., Mackinnon, A. and Stevens, C. R., (2010), An Introduction to Global Studies. Wiley Blackwell.
5. Devaki Jain and Diane Elson edited, 'Harvesting Feminist Knowledge For Public Policy, Rebuilding Progress,' Sage, 2011.
6. Geetanjali Misra, Vrinda Marwah, 'Reflections on Inclusion of Men in Women's Rights Programmes,' Economic & Political Weekly EPW March 28, 2015 vol 1 no 13, pp. 62-68
7. John J. Macionis, Sociology,' Sixteenth Edition, Global Edition, Pearson,2018.
8. Johnson, Allan, G., (2001), Human Arrangements: An Introduction to Sociology, Brown and Benchmark Publishers.
9. Laxmi Murthy, 'From Mathura to Bhanwari,' June 8, 2013 Vol XLVIII no 23 EPW Economic & Political Weekly, pp 16-18.
10. Maggie Humm, 'Feminisms: A Reader,' Routledge, 2014
11. Marini, Margaret Mooney, (1990), Sex and Gender: What Do We Know? Sociological Forum, 5 (1), pp. 95-120.
12. Mazumdar, Veena, Political Ideology of the Women's Movement's Engagement with Law', Retrieved from [www.cwdw.ac.in/OCPaper/ PoliticalideologyVM.pdf](http://www.cwdw.ac.in/OCPaper/PoliticalideologyVM.pdf)
13. Nivedita Menon, 'State/Gender/Community: Citizenship in Contemporary India,' Economic and Political Weekly, Vol. 33, No. 5 (Jan. 31 - Feb. 6, 1998), pp. PE3-PE1
14. Nivedita Menon, 'Elusive 'Woman': Feminism and Women's Reservation Bill

- Author(s): Economic and Political Weekly, Vol. 35, No. 43/44 (Oct. 21 - Nov. 3, 2000), pp. 3835-3839
15. Sadhana, Arya. The National Commission for Women: A Study in Performance, www.cwds.ac.n/OCPaper/NCWreport.pdf
 16. Shampa Bhattacharjee, Viktoria Hnatkovska and Amartya Lahiri, 'The Evolution of Gender Gaps in India,' In NCAER INDIA POLICY FORUM 2014/15 VOL 11
 17. Shilpa Phadke, 'Thirty Years On Women's Studies Reflects on the Women's Movement,' Economic and Political Weekly October 25, 2003, pp. 4567-4576
 18. The National Commission for Women, Laws Related to Women in India, <http://ncw.nic.in/> from Laws Related to Women aaspx
 19. The National Mission for the Empowerment of Women, Ministry of Women and Child Development, GoI website <http://www.nmew.gov.in/>
 20. World Bank (2012), 'World Development Report: Gender Equality and Development', Washington D.C.

Evaluation (Theory): Total marks 100.

CIA- 40 marks

CIA 1: Written test -20 marks

CIA 2: Written Test / Assignment / Presentation / Field Trip & Report -20 marks

End Semester Examination – 60 marks

One question from each unit for 15 marks, with internal choice. Total marks per question with choice -20 to 25.

Template for PPEC0802 Course End Semester Examination in the 2nd Semester

UNITS	KNOWLEDGE	UNDERSTANDING	APPLICATION and ANALYSES	TOTAL MARKS- Per unit
1	8	7	0	15
2	8	7	0	15
3	8	7	0	15
4	8	7	0	15
-TOTAL - Per objective	32	28	0	60
% WEIGHTAGE	53.33	46.66	0	100%

M.A. I Public Policy
Course Title: HEALTH POLICY

Course Code: PPEC0803

Learning Objectives:

1. To learn to use strategies and techniques of health policy analysis, including how to analyze, frame and synthesize information about a problem, develop alternative solutions, and recommend a course of action.
2. To learn about key health issues in India including the health status, health outcomes, health systems, government and other health programs, and various policy options to address the most pressing needs.

Number of lectures: 60

Course Code: PPEC0803	Course Title: HEALTH AND PUBLIC POLICY	PSO Addressed	Cognitive Level
Course Outcome No.	Course Outcomes		
CO 1	To Learn To Use Strategies And Techniques Of Health Policy Analysis.	PSO1	U
CO 2	To Develop The Skill Of Framing And Synthesizing Information About A Problem And To Then Develop Alternative Solutions	PSO2	R, C
CO 3	To Learn About Key Health Issues In India, With Focus On The Health Infrastructure	PSO5	U, R
CO 4	To Evaluate Various Government Health Schemes, Including The Offering Of Insurance Cover For Certain Sections Of Society.	PSO5	An, E
CO 5	To Develop The Skill Of Conducting Research In Health Policies In Rural And Urban Spaces.	PSO4	R, An
CO 6	To Write Policies On Health Covering All The Aspects From Formulation To Execution	PSO6	E, C

Unit 1 (15 lectures)

Theoretical Understanding of Health and Public Policy

An Economic Perspective on Public Health in India; Disparities in Health Outcomes; Health Planning; Health Statistics in India; Understanding Public Health Policy; Global health; Role of International Agencies in Health Policies in India

Unit 2 (15 lectures)

Public Health System in India

Overview of Public Health Policy in India – Pre-Independence till Launch of National Rural Health Mission in 2005; Public Health System in India – Government Agencies and Budgets; Primary and Tertiary Care; National Health Mission; National Health & Nutrition Programmes– Programmes/Schemes related to Communicable & Non-Communicable Diseases; RMNCH+A; ICDS scheme; Public Distribution System; Private Sector in Health – Nature of Sector; Regulation of Private Healthcare Providers - Clinical Establishment Act; Public-Private Partnerships

Unit 3 (15 lectures)

Social Determinants of Health

Introduction to Social Determinants of Health; Health Vulnerabilities owing to Poverty, Caste, Tribe, Location; Gender as a Social Determinant of Health; Gender's Interaction with other Determinants of Health; Women's Health Movement in India; Abortion; Sex Selection and Violence against Women; Occupational Health - Workers Health; Health Hazards & Safeguards; Environmental Health Concerns

Unit 4 (15 lectures)

Social Science Research in Health Policy

Different kinds of Research in Public Health - Action Research; Policy Analysis; Randomized Control Trials; Ethnography; Visit to Dilaasa Crisis Centre in Bhabha Hospital, Bandra.

List of Recommended Reference Books

1. Baggot, R., (2000), Analysing Public Health' in Public Health: Policy and Politics
2. Baru, R., (2013), Challenges for Regulating the Private Health Services in India for Achieving Universal Health Care. Indian Journal of Public Health, 57(4).
3. Coggon, J., (2012), Public Health Policy. In What Makes Health Public: A Critical Evaluation of Moral, Legal and Political Claims in Public Health
4. Das Gupta, Monica, (2005), Public Health in India: An Overview, World Bank Policy Research Working Paper 3787, December.
5. Deosthali, Padma et. al, (2011), Poor standards of care in small, private hospitals in Maharashtra, India: implications for public-private partnerships for maternity care. Reproductive Health Matters, 19(37), pp. 32-41.

6. Nandraj, S.et. al., (2001), Private Health sector in India. CEHAT, IIT Madras and CSMCH-JNU.
7. Peter Berman, Rajeev Ahuja, Laveesh Bhandari, (2010), The Impoverishing Effect of Healthcare Payments in India: New Methodology and Findings. Economic and Political Weekly, 45 (16), pp.65-71.
8. Philips, S. P., (2005), Defining and measuring gender: A social determinant of health whose time has come, International Journal on Equity in Health, 4:11.
9. Qadeer, Imrana, (2011), Public Health in India: Critical Reflections. Daanish Books, New Delhi.
10. Rama Baru, Arnab Acharya, Sanghmitra Acharya, A K Shiva Kumar, K Nagaraj, (2010), Inequities in Access to Health Services in India: Caste, Class and Region. Economic and Political Weekly, 45 (38), pp.49-58.
11. Ramaiah, A., (2015), Health Status of Dalits in India, Economic and Political Weekly, 50 (43), pp. 70-74.
12. Rao, Mohan, Godajkar, Prachin, Baru, Rama, Bisht, Ramila, Mehrotra, Ritu Priya, Dasgupta, Rajib, Reddy, Sunita, & Bajpai, Vikas, (2015), Draft National Health Policy 2015: A Public Health Analysis, Economic and Political Weekly, 50(17).
13. Sen, G., Ostlin, P., & George, A., (2007), Unequal, Unfair, Ineffective and Inefficient Gender Inequity in Health: Why it exists and how we can change it – Final Report to the WHO Commission on Social Determinants of Health.
14. Sen, Kasturi & Koivusalo, Meri, (1998), Health Care Reforms and Developing Countries: A Critical Overview, International Journal of HP & M, pp 199-215.
15. Whitehead, Margaret (1992). The Concepts and Principles of Equity and Health. Regional Office Copenhagen, WHO.

Evaluation (Theory): Total marks 100.

CIA- 40 marks

CIA 1: Written test -20 marks

CIA 2: Written Test / Assignment / Presentation / Field Trip & Report -20 marks

End Semester Examination – 60 marks

One question from each unit for 15 marks, with internal choice. Total marks per question with choice -20 to 25.

Template for PPEC0803 Course End Semester Examination in the 2nd Semester

UNITS	KNOWLEDGE	UNDERSTANDING	APPLICATION and ANALYSES	TOTAL MARKS- Per unit
1	8	7	0	15
2	8	7	0	15
3	8	7	0	15
4	8	7	0	15
-TOTAL - Per objective	32	28	0	60
% WEIGHTAGE	53.33	46.66	0	100%

Evaluation and Assessment Guidelines for all courses of the 2nd Semester

St. Xavier's College, Mumbai.

ASSESSMENT OF WRITTEN ASSIGNMENT- TYPE - I

Dept. of Public Policy; Course Code _____ Date _____ UID No _____

Name of Student: _____ Marks _____ / 20

Title of Assignment: _____

Assessment Grid: Place one tick in each appropriate row. Overall mark should reflect the positions of ticks in the individual rows. In boxes that have more than one set of marks, cancel out the marks that are not applicable and circle the correct marks.

Assessment of Written Assignment: 20 Marks

100%	ASSIGNMENT	80-100% (17-20 Marks)	60-80% (13-16 Marks)	40- 60% (9-12 Marks)	20-40% (5-8 Marks)	0-20% (0-4 Marks)
60 % 12	Content Impression of wide reading (research), good knowledge and comprehensive understanding. Evidence of thoughtful input. Ability to critique, Bibliography mentioned ----- Marks -----	Excellent 12 / 11 / 10	Good 9 / 8	Satisfactory 7 / 6	Poor 5 / 4	Very Poor 3 / 2 / 1
30 % 06	Organization Effective presentation, logical format, clear statement of ideas, relevant details, sequence of information and ideas could be easily followed, references / footnotes / endnotes ----- Marks -----	Effective organization 6	Few problems 5	Many problems 4	Inadequate presentation. Ineffective format, communication of ideas, lack of relevant details – but an attempt 3	No attempt to organize 2
5% 01	Vocabulary ----- Marks -----	Richness of vocabulary 1	Very good range of vocabulary with some errors 1	Good range of vocabulary with some errors 0.5	Small range of vocabulary with errors 0.5	Little of no effort to demonstrate vocabulary knowledge 0
5% 01	Grammar, Spellings, Mechanics ----- Marks -----	Grammar, spellings punctuations correct 1	Very few errors 1	Some errors 0.5	Many errors 0.5	No effort 0

Comments:

Name and Signature of Faculty _____.

St. Xavier's College, Mumbai.
ASSESSMENT OF WRITTEN ASSIGNMENT- TYPE - II

Dept. of Public Policy; Course Code _____ Date _____ UID No _____

Name of Student: _____ Marks _____ / 20

Title of Assignment: _____

Assessment Grid: Place one tick in each appropriate row. Overall mark should reflect the positions of ticks in the individual rows. In boxes that have more than one set of marks, cancel out the marks that are not applicable and circle the correct marks.

Assessment of Written Assignment: 20 Marks

100%	ASSIGNMENT	80-100% (17-20 Marks)	60-80% (13-16 Marks)	40- 60% (9-12 Marks)	20-40% (5-8 Marks)	0-20% (0-4 Marks)
50 %	Content Impression of wide reading (research), good knowledge and comprehensive understanding. Evidence of thoughtful input. Ability to critique, Bibliography mentioned ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
10		10 / 9	8 / 7	6 / 5	4 / 3	2 / 1
30 %	Organization Effective presentation, logical format, clear statement of ideas, relevant details, sequence of information and ideas could be easily followed, references / footnotes / endnotes ----- Marks -----	Effective organization	Few problems	Many problems	Inadequate presentation. Ineffective format, communication of ideas, lack of relevant details – but an attempt	No attempt to organize
06		6 / 5	4	3	2	1
10%	Vocabulary ----- Marks -----	Richness of vocabulary	Very good range of vocabulary with some errors	Good range of vocabulary with some errors	Small range of vocabulary with errors	Little of no effort to demonstrate vocabulary knowledge
02		2	1.5	1	1	0.5
10%	Grammar, spellings, mechanics ----- Marks -----	Grammar, spellings punctuations correct	Very few errors	Some errors	Many errors	No effort
02		2	1.5	1	1	0.5

Comments:

Name and Signature of Faculty _____.

St. Xavier's College, Mumbai.

ASSESSMENT OF INDIVIDUAL ORAL PRESENTATION -A

Dept. of Public Policy; Course Code _____ Date _____ UID No _____

Name of Student: _____ Marks _____ / 20

Title of oral presentation: _____

Assessment Grid: Place one tick in each appropriate row. Overall mark should reflect the positions of ticks in the individual rows**Presentation: 30 % (06 marks)**

30%	PRESENTATION	80-100%	60-80%	40- 60%	20-40%	0-20%
10 %	Presentation skills	Varied rate of delivery, Changed pitch for emphasis, No distracting mannerisms, good eye contact, Confident body language, Connected with audience	Good but a few weaknesses	Good but a few weaknesses with one pronounced weakness	Several Weaknesses	No speech variation, distracting mannerisms, no eye contact, dull, and reading from notes/visual aids
2.0	----- Marks -----	2.0	1.5	1.0	1.0	0.5
10 %	Use of Visuals (Efforts to Aid Presentation)	Very good, relevant visuals, good font size/ image size, Appropriate number of words and images per slide, good color schemes	Good but a few weaknesses	Good but a few weaknesses with one pronounced weakness	Several Weaknesses	Very poor visuals, visuals did not contribute to the presentation
2.0	----- Marks -----	2.0	1.5	1.0	1.0	0.5
5%	Timing and Pace of Talk	Right length and well-paced	Right Length but too slow or too rushed	Long or short and too slow or too rushed	Too long or too short	Had to be stopped or less than 50% of the allocated time
01	----- Marks -----	1.0	0.5	0.5	0	0
5%	Audibility and Comprehensibility	Very clear and very precise	Clear, quite precise	Almost inaudible and difficult to understand	Almost inaudible or very difficult to understand	Inaudible or completely incomprehensible
01	----- Marks -----	1.0	1.0	0.5	0.5	0

Total marks for presentation: _____ out of 06 marks.

Content: 70% (14 Marks)

70%	CONTENT	80-100%	60-80%	40- 60%	20-40%	0-20%
35%	Knowledge and Understanding Innovation Impression of wide reading, good knowledge and complete understanding ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
07		7.0	6.0 / 5.0	4.0 / 3.0	2.0	1.0
10%	Structure of Presentation Logical Structure, Clear Introduction, Body and Relevant Conclusion, sequence of information and ideas could be easily followed, Citation of source material ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
02		2.0	2.0	1.0	0.5	0.5
5%	Key Points/ Themes Identified Key Points, Kept to the points throughout the presentation- did not wander ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
01		1.0	1.0	0.5	0.5	0
10%	Ability to answer Questions Answers accurate and full of confidence ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
02		2.0	1.5	1.0	0.5	0
10%	Creation of Interest/ Audience Participation Created interest in the topic ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
02		2.0	1.5	1.0	1.0	0.5

Total for content: _____ out of 14; Total marks for oral presentation: _____ out of **20**

Comments:

Name of the Faculty _____.

Signature of the Faculty _____

St. Xavier's College, Mumbai.

ASSESSMENT OF INDIVIDUAL ORAL PRESENTATION -B

Dept. of Public Policy; Course Code _____ Date _____ UID No _____

Name of Student: _____ Marks _____ / 20

Title of oral presentation: _____

Assessment Grid: Place one tick in each appropriate row. Overall mark should reflect the positions of ticks in the individual rows**Presentation: 40 % (8 marks)**

40%	PRESENTATION	80-100%	60-80%	40- 60%	20-40%	0-20%
15 %	Presentation skills	Varied rate of delivery, Changed pitch for emphasis, No distracting mannerisms, good eye contact, Confident body language, Connected with audience	Good but a few weaknesses	Good but a few weaknesses with one pronounced weakness	Several Weaknesses	No speech variation, distracting mannerisms, no eye contact, dull, and reading from notes/visual aids
03	----- Marks -----	3.0	2.5	2.0	1.5	1.0
15 %	Use of Visuals (Efforts to Aid Presentation)	Very good, relevant visuals, good font size/ image size, Appropriate number of words and images per slide, good color schemes	Good but a few weaknesses	Good but a few weaknesses with one pronounced weakness	Several Weaknesses	Very poor visuals, visuals did not contribute to the presentation
03	----- Marks -----	3.0	2.5	2.0	1.5	1.0
5%	Timing and Pace of Talk	Right length and well-paced	Right Length but too slow or too rushed	Long or short <i>and</i> too slow or too rushed	Too long <i>or</i> too short	Had to be stopped <i>or</i> less than 50% of the allocated time
01	----- Marks -----	1.0	1.0	0.5	0.5	0
5%	Audibility and Comprehensibility	Very clear and very precise	Clear, quite precise	Almost inaudible <i>and</i> difficult to understand	Almost inaudible <i>or</i> very difficult to understand	Inaudible <i>or</i> completely incomprehensible
01	----- Marks -----	1.0	1.0	0.5	0.5	0

Total marks for presentation: _____ out of 08 marks.

Content: 60% (12 Marks)

60%	CONTENT	80-100%	60-80%	40- 60%	20-40%	0-20%
25%	Knowledge and Understanding Innovation Impression of wide reading, good knowledge and complete understanding ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
05		5.0	4.0	3.0	2.0	1.0
10%	Structure of Presentation Logical Structure, Clear Introduction, Body and Relevant Conclusion, sequence of information and ideas could be easily followed, Citation of source material ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
02		2.0	1.5	1.0	0.5	0.5
5%	Key Points/ Themes Identified Key Points, Kept to the points throughout the presentation- did not wander. ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
01		1.0	1.0	0.5	0.5	0
10%	Ability to answer Questions Answers accurate and full of confidence ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
02		2.0	1.5	1.0	0.5	0
10%	Creation of Interest/ Audience Participation Created interest in the topic. ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
02		2.0	1.5	1.0	0.5	0

Total for content: _____ out of 12; Total marks for oral presentation: _____ out of **20**

Comments:

Name of the Faculty _____.

Signature of the Faculty _____