



Syllabus for M.A 1st Semester Courses in Public Policy (June 2019 onwards)

- Contents:
- Theory Syllabus for Courses:
 - PPCC0701 – PUBLIC POLICY ANALYSIS
 - PPCC0702 – INTRODUCTION TO RESEARCH METHODOLOGY
 - PPCC0703 – ETHICS AND REDISTRIBUTION
 - PPCC0704 – LAW AND PUBLIC POLICY

- Evaluation and Assessment guidelines.

M.A.-I Public Policy
Course Title: PUBLIC POLICY ANALYSIS

Course Code: PPCC0701

Learning Objectives:

1. To provide students with a thorough knowledge and understanding of public policy on both a theoretical and practical level.
2. To analyze the politics, institutions, norms and actors involved in agenda setting, legitimation, and decision-making in public policy.
3. To learn to utilize analytical frameworks to explain how the policymaking process works and apply them to real world issues by providing solutions to real world problems.
4. To help students understand nuances of policy formulation, implementation and evaluation.

Number of lectures: 60

Unit 1 (15 lectures)

Understanding Public Policy Analysis, Definitions and Frameworks

Defining Public Policy;
Categories of Public Policy;
Methodological Difficulties in Studying Public Policy

Unit 2 (20 lectures)

Approaches to the Study of Public Policy

The Stages Model of Policy Process;
Kingdon's Window of Opportunity Model;
Advocacy Coalition Framework;
Punctuated Equilibrium;
Group or Pluralist and Elite Theory Theories of Decision Making
Bardach's Eightfold Path to Problem Solving and Policy Analysis;

Unit 3 (15 lectures)

Actors in Public Policy and Practical Applications of Policy Analysis

Legislature and Executive;
Interest Groups;
Judiciary;
Bureaucracy;
Practical Applications: Green Revolution; Who Changed Delhi's Air? How the State Changed.

Unit 4 (10 lectures)

Implementation and Policy Evaluation

Implementation: Approaches and Models - Top-Down Rational System Approaches, Bottom-Up Approaches: Challenges and Gaps;
Policy Impact, Evaluation and Change

List of Recommended Reference Books and Articles

1. Anderson, J.E. (2014). *Public Policy Making*. Cengage Learning.
2. Ayyar, R. V. V. (2009). *Public Policymaking in India*. Pearson.
3. Bardach, Eugene (2011). *A Practical Guide for Policy Analysis: The Eightfold Path to More Effective Problem Solving*. CQ Press College.
4. Birkland, Thomas A. (2011). *Policy Process: Theories, Concepts, and Models of Policy Making*. Routledge.
5. DeLeon, Peter & DeLeon, Linda (2002). What Ever Happened to Policy Implementation? An Alternative Approach. *Journal of Public Administration Research and Theory*, 12 (4), pp. 467-492.
6. Givel, Michael (2010). The Evolution of the Theoretical Foundations of Punctuated Equilibrium Theory in Public Policy. *Review of Policy Research*. 27(2).
7. Greenberg, D.G., Miller, A. J., Mohr B. L. & Vladeck, B. C. (1977). Developing Public Policy Theory: Perspectives from Empirical Research. *The American Political Science Review*, 71 (4), pp.1532-1543.
8. Kingdon, John. 'Agendas, Alternatives, and Public Policies, 'Update Edition (2nd Edition) (Longman Classics in Political Science), Pearson
9. Lipsky, Michael (2010). *Street Level Bureaucracy: Dilemma of the Individual in Public Services*. Russell Sage Foundation.
10. Narian, U. & Bell, R.G. (2006). Who changed Delhi's Air? *Economic and Political Weekly*, pp.1584-88.
11. Peter DeLeon and Linda DeLeon, 'What Ever Happened to Policy Implementation? An Alternative Approach', *Journal of Public Administration Research and Theory*, 12 4: 467-492, 2002
12. Sengupta, M. (2008). How the State changed its Mind: Power, Politics and the Origins of India's Market Reforms. *Economic and Political Weekly*, pp.35-42.
13. Stillman Richard. *Public Administration: Concepts and Cases*, Wadsworth, Cengage Learning, Ninth Edition
14. Stone Deborah- *Policy Paradox: The Art of Politic/al Decision Making*, Norton & Co. 3rd ed. 2012.

M.A.-I Public Policy

Course Code: PPCC0702

Course Title: INTRODUCTION TO RESEARCH METHODOLOGY

Learning Objectives:

1. To introduce students to research methodology and equip them with the necessary perspective and tools to conduct meaningful research in the field of public policy.
2. To provide students with a set of tools for research and then critically engage with fundamental research questions.
3. To contextualize statistical analysis into the framework of research methodology so that students begin to act like public policy researchers.

Number of lectures: 60

Unit 1

(20 lectures)

Philosophy of Social Research

Ontology, Epistemology and the Scientific Method;
Introduction to Formal Logic;
Theories, Hypotheses, Concepts, Data and Measurements;
The Research Process; Choice of Research Design;
Research Ethics.

Unit 2

(10 lectures)

Data Collection Methods

Data Collection Methods;
Survey Method; Questionnaire Design;
Field Research: Observation, Participant Observation and Ethnography.

Unit 3

(15 lectures)

Basic Statistical Concepts

Introduction to Statistics and Data analysis: Averaging versus Variation, Modern Statistics as Data Science, Frequency Distribution, Tabulation and Diagrammatic and Graphical Presentation of Data;
Basic Descriptive Statistics: Different Central Tendencies – Mean, Median & Mode, Different Methods for Mean - Arithmetic, Harmonic and Geometric.
Measures of Dispersion: Inter-Quartile Range, Variance, Standard Deviation, Coefficient of Variation, Skewness and Kurtosis.

Unit 4

(15 lectures)

Workshop on Academic Writing

Developing the Art of Thinking, Reading and Writing like a Researcher;
How to write a Research Proposal and a Research Report.

List of Recommended Reference Books

Note: The classroom lectures will be supplemented with discussions over articles of contemporary policy relevance published in national journals such as EPW, along with various government and non-government databases including NSSO, Census, IHDS, NFHS, etc.

1. Berg, Bruce L, (2001), Writing Research Papers: Sorting the Noodles from the Soup, in Qualitative Research Methods for the Social Sciences, Allyn and Bacon, Boston.
2. Beteille, Andre, (1972), The Tribulations of Fieldwork, Economic and Political Weekly, 7 (31/33), pp.1509-1516.
3. Dreze, Jean, (2002), On Research and Action, Economic and Political Weekly, 37 (9), pp. 817-819.
4. Gupta, S.P., (2014), Statistical Methods, Sultan Publication
5. Hatekar, N., (2010), Principles of Econometrics: An Introduction (Using R), Sage Publications.
6. Omvedt, Gail, (1979), The Downtrodden among the Downtrodden: An Interview with a Dalit Agricultural Labourer. Signs, 4 (4), The Labor of Women: Work and Family (Summer, 1979), pp. 763-774.
7. Popper, Karl, (1963), Conjectures and Refutations: The Growth of Scientific Knowledge. Routledge and Kegan Paul, London.
8. Ruane J.M.,(2005), *Essentials of Research Methods: A Guide to Social Science Research*.
9. Srinivas, M. N. (1975), Village Studies, Participant Observation and Social Science Research in India. Economic and Political Weekly, 10 (33/35), pp.1387-1394.
10. Weiss , Neil, (2010), Introductory Statistics, Pearson

M.A.-I Public Policy
Course Title: ETHICS AND REDISTRIBUTION

Course Code: PPCC0703

Learning Objectives:

1. To introduce students to the way our world is unequally structured along varied axes
2. To enable students to critically examine ideologies and practices that have sought inequality and ensure greater inclusion.

Number of lectures: 60

Unit 1 (15 lectures)

Theories of Ethics and Political Justice

Utilitarianism, Deontology;

Contractarian Liberalism: The Social Contract Theory, Rawls' Theory of Justice;

Rights, Distributive Justice, Socialism.

Unit 2 (15 lectures)

Normative Concepts in Social and Political Theory

Liberty, Autonomy;

Equality, Efficiency;

Exploitation.

Unit 3 (15 lectures)

Ethical Issues in Public Policy

Public and Private Spheres;

Deliberation and Democracy;

Markets and Morality;

Multiculturalism and Citizenship, Affirmative Action.

Unit 4 (15 lectures)

Ethics in Policy-Making

The Problem of Dirty Hands;

Deception and Secrecy;

Disobedience; Whistleblowing.

List of Recommended Reference Books

1. Bethke, Elshtain, Jean, (1974), "Moral Woman and Immoral Man: A Consideration of the Public-Private Split and Its Political Ramifications" - <https://doi.org/10.1177/003232927400400402>.
2. Elster, Jon, (1986), "The Market and the Forum: Three Varieties of Political Theory", in Foundations of Social Choice Theory, ed. Elster and Aanund Hyland, pp. 103-32, Cambridge University Press.
3. Kelman, Steven, (1981), "Cost-Benefit Analysis: An Ethical Critique", from AEI Journal on Government and Society Regulation (January/February), pp. 33—40.

4. Parekh, Bhikhu, (2003), "Contemporary Liberal Responses to Diversity" - In Derek Matravers & Jonathan E. Pike (eds.), *Debates in Contemporary Political Philosophy: An Anthology*. Routledge.
5. Sandel, Michael, (2010), *What Is the Right Thing to Do*, Penguin.
6. Sen, Amartya, (1979), "Utilitarianism and Welfarism", *The Journal of Philosophy*, (Vol. 76, No. 9, September), pp 463-489.
7. Walzer, Michael, (1973), "Political Action: The Problem of Dirty Hands", *Philosophy & Public Affairs*, Vol. 2, No. 2 (Winter), pp. 160-180, Published by: Wiley-Blackwell Stable - <http://www.jstor.org/stable/2265139>.
8. Wasserstrom, Richard, (1977), "Racism, Sexism and Preferential Treatment: An Approach to the Topics", *UCLA Law Review*, Vol. 24, No. 3 (February).
9. Wolff, Jonathan, (2003) "Class, History, and Capital" from *Why Read Marx Today?*, Oxford University Press.

M.A.-I Public Policy
Course Title: LAW AND PUBLIC POLICY

Course Code: PPCC0704

Learning Objectives:

1. To get students to understand the connection of public policy with law and the role of the judiciary.
2. To expose students to the intricacies of administrative and constitutional law, the functioning of parliamentary procedures and the exercise of administrative discretion in execution of policies.
3. To help students develop a perspective on comparative law, international law and arbitration mechanisms between nations, natural justice and regulatory institutions.

Number of lectures: 60

Unit 1 **(15 lectures)**

Constitutional Law

Features of the Constitution;
Fundamental Rights / Duties, Directive Principles of State Policy;
Federal Polity;
Amendments to the Constitution.

Unit 2 **(15 lectures)**

Administrative Law and the Regulatory State

Parliamentary Democracy and the Law-making Process;
Role of Executive, Legislature and Judiciary;
Judicial Review of Executive Action, Judicial Activism, PIL;
Administrative Discretion and Tribunals;
Role of Regulatory Bodies in furthering Public Policy – RBI, TRAI, SEBI, IRDA;
Competition Commission

Unit 3 **(15 lectures)**

Typologies of Public Policies and Law

Approaches to Law-making;
Environment and Law, Social Movements and Law;
Civil Rights, Privacy, Censorship, Laws relating to Reproduction, Surrogacy and LGBT.

Unit 4 **(15 lectures)**

International Humanitarian Law and Treaties

Principles of Natural Justice;
CEDAW, UNHCR (Genocide, Refugees);
UDHR, ICCPR, ICESCR, ICJ;
WTO and its Agreements – TRIPS, TRIMS, AoA and GATS.

List of Recommended Reference Books

1. Basu, Durga Das (2015). Introduction to the Constitution of India. 22nd Edition, Gurgaon: LexisNexis.
2. Jain, M. P. (2013). Principles of Administrative Law. Volume 1 and 2. Gurgaon: LexisNexis.
3. Massey, I. P. (1999). Administrative Law. 7th edition, New Delhi: Eastern Book Company.
4. Seervai, H.M. (2013). Constitutional Law of India. 3rd edition, Delhi: Universal Law Publication.

Evaluation and Assessment: PPCC0701, PPCC0702, PPCC0703 and PPCC0704 courses

Evaluation (Theory): Total marks per course - 100.

CIA- 40 marks

CIA 1: Written test -20 marks

CIA 2: Written Test / Assignment / Presentation / Field Trip & Report -20 marks

End Semester Examination – 60 marks

One question from each unit for 15 marks, with internal choice. Total marks per question with choice -20 to 25.

Template for PPCC0701 Course End Semester Examination in Semester 7

UNITS	KNOWLEDGE	UNDERSTANDING	APPLICATION and ANALYSES	TOTAL MARKS- Per unit
1	7	8	0	15
2	5	5	5	15
3	7	8	0	15
4	5	5	5	15
-TOTAL - Per objective	24	26	10	60
% WEIGHTAGE	40	43.33	16.66	100%

Template for PPCC0702 Course End Semester Examination in Semester 7

UNITS	KNOWLEDGE	UNDERSTANDING	APPLICATION and ANALYSES	TOTAL MARKS- Per unit
1	8	7	0	15
2	8	7	0	15
3	7	8	0	15
4	7	8	0	15
-TOTAL - Per objective	30	30	0	60
% WEIGHTAGE	50	50	0	100%

Template for PPCC0703 Course End Semester Examination in Semester 7

UNITS	KNOWLEDGE	UNDERSTANDING	APPLICATION and ANALYSES	TOTAL MARKS- Per unit
1	5	5	5	15
2	7	8	0	15
3	7	8	0	15
4	5	5	5	15
-TOTAL - Per objective	24	26	10	60
% WEIGHTAGE	40	43.33	16.66	100%

Template for PPCC0704 Course End Semester Examination in Semester 7

UNITS	KNOWLEDGE	UNDERSTANDING	APPLICATION and ANALYSES	TOTAL MARKS- Per unit
1	5	10	0	15
2	5	10	0	15
3	5	5	5	15
4	5	5	5	15
-TOTAL - Per objective	20	30	10	60
% WEIGHTAGE	33.33	50	16.66	100%

St. Xavier's College, Mumbai.
ASSESSMENT OF WRITTEN ASSIGNMENT- TYPE - I

Dept. of Public Policy; Course Code _____ Date _____ Roll No _____

Name of Student: _____ UID No _____ Marks _____ / 20

Title of Assignment: _____

Assessment Grid : Place one tick in each appropriate row. Overall mark should reflect the positions of ticks in the individual rows. In boxes that have more than one set of marks, cancel out the marks that are not applicable and circle the correct marks.

Assessment of Written Assignment: 20 Marks

100%	ASSIGNMENT	80-100% (17-20 Marks)	60-80% (13-16 Marks)	40- 60% (9-12 Marks)	20-40% (5-8 Marks)	0-20% (0-4 Marks)
60 % 12	Content Impression of wide reading (research), good knowledge and comprehensive understanding. Evidence of thoughtful input. Ability to critique, Bibliography mentioned ----- Marks -----	Excellent 12 / 11 / 10	Good 9 / 8	Satisfactory 7 / 6	Poor 5 / 4	Very Poor 3 / 2 / 1
30 % 06	Organization Effective presentation, logical format, clear statement of ideas, relevant details, sequence of information and ideas could be easily followed, references / footnotes / endnotes ----- Marks -----	Effective organization 6	Few problems 5	Many problems 4	Inadequate presentation. Ineffective format, communication of ideas, lack of relevant details – but an attempt 3	No attempt to organize 2
5% 01	Vocabulary ----- Marks -----	Richness of vocabulary 1	Very good range of vocabulary with some errors 1	Good range of vocabulary with some errors 0.5	Small range of vocabulary with errors 0.5	Little of no effort to demonstrate vocabulary knowledge 0
5% 01	Grammar, spellings, mechanics ----- Marks -----	Grammar, spellings punctuations correct 1	Very few errors 1	Some errors 0.5	Many errors 0.5	No effort 0

Comments:

Name and Signature of Faculty _____.

St. Xavier's College, Mumbai.

ASSESSMENT OF INDIVIDUAL ORAL PRESENTATION -A

Dept. of Public Policy; Course Code _____ Date _____ Roll No _____

Name of Student: _____ UID No _____ Marks _____/ 20

Title of oral presentation: _____

Assessment Grid : Place one tick in each appropriate row. Overall mark should reflect the positions of ticks in the individual rows**Presentation: 30 % (06 marks)**

30%	PRESENTATION	80-100%	60-80%	40- 60%	20-40%	0-20%
10 %	Presentation skills	Varied rate of delivery, Changed pitch for emphasis, No distracting mannerisms, good eye contact, Confident body language, Connected with audience	Good but a few weaknesses	Good but a few weaknesses with one pronounced weakness	Several Weaknesses	No speech variation, Distracting mannerisms, no eye contact, dull, and reading from notes/visual aids
2.0	----- Marks -----	2.0	1.5	1.0	1.0	0.5
10 %	Use of Visuals (Efforts to Aid Presentation)	Very good, relevant visuals, good font size/ image size, Appropriate number of words and images per slide, good colour schemes	Good but a few weaknesses	Good but a few weaknesses with one pronounced weakness	Several Weaknesses	Very poor visuals, visuals did not contribute to the presentation
2.0	----- Marks -----	2.0	1.5	1.0	1.0	0.5
5%	Timing and Pace of Talk	Right length and well-paced	Right Length but too slow or too rushed	Long or short <i>and</i> too slow or too rushed	Too long <i>or</i> too short	Had to be stopped <i>or</i> less than 50% of the allocated time
01	----- Marks -----	1.0	0.5	0.5	0	0
5%	Audibility and Comprehensibility	Very clear and very precise	Clear, quite precise	Almost inaudible <i>and</i> difficult to understand	Almost inaudible <i>or</i> very difficult to understand	Inaudible <i>or</i> completely incomprehensible
01	----- Marks -----	1.0	1.0	0.5	0.5	0

Total marks for presentation: _____ out of 06 marks.

Content: 70% (14 Marks)

70%	CONTENT	80-100%	60-80%	40- 60%	20-40%	0-20%
35%	Knowledge and Understanding Innovation Impression of wide reading, good knowledge and complete understanding ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
07		7.0	6.0 / 5.0	4.0 / 3.0	2.0	1.0
10%	Structure of Presentation Logical Structure, Clear Introduction, Body and Relevant Conclusion, sequence of information and ideas could be easily followed, Citation of source material ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
02		2.0	2.0	1.0	0.5	0.5
5%	Key Points/ Themes Identified Key Points, Kept to the points throughout the presentation- did not wander ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
01		1.0	1.0	0.5	0.5	0
10%	Ability to answer Questions Answers accurate and full of confidence ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
02		2.0	1.5	1.0	0.5	0
10%	Creation of Interest/ Audience Participation Created interest in the topic ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
02		2.0	1.5	1.0	1.0	0.5

Total for content: _____ out of 14; Total marks for oral presentation: _____ out of **20**

Comments:

Name of the Faculty _____.

Signature of the Faculty _____

St. Xavier's College, Mumbai.

ASSESSMENT OF INDIVIDUAL ORAL PRESENTATION -B

Dept. of Public Policy; Course Code _____ Date _____ Roll No _____

Name of Student: _____ UID No _____ Marks _____/ 20

Title of oral presentation: _____

Assessment Grid: Place one tick in each appropriate row. Overall mark should reflect the positions of ticks in the individual rows**Presentation: 40 % (8 marks)**

40%	PRESENTATION	80-100%	60-80%	40- 60%	20-40%	0-20%
15 %	Presentation skills	Varied rate of delivery, Changed pitch for emphasis, No distracting mannerisms, good eye contact, Confident body language, Connected with audience	Good but a few weaknesses	Good but a few weaknesses with one pronounced weakness	Several Weaknesses	No speech variation, distracting mannerisms, no eye contact, dull, and reading from notes/visual aids
03	----- Marks -----	3.0	2.5	2.0	1.5	1.0
15 %	Use of Visuals (Efforts to Aid Presentation)	Very good, relevant visuals, good font size/ image size, Appropriate number of words and images per slide, good colour schemes	Good but a few weaknesses	Good but a few weaknesses with one pronounced weakness	Several Weaknesses	Very poor visuals, visuals did not contribute to the presentation
03	----- Marks -----	3.0	2.5	2.0	1.5	1.0
5%	Timing and Pace of Talk	Right length and well-paced	Right Length but too slow or too rushed	Long or short <i>and</i> too slow or too rushed	Too long <i>or</i> too short	Had to be stopped <i>or</i> less than 50% of the allocated time
01	----- Marks -----	1.0	1.0	0.5	0.5	0
5%	Audibility and Comprehensibility	Very clear and very precise	Clear, quite precise	Almost inaudible <i>and</i> difficult to understand	Almost inaudible <i>or</i> very difficult to understand	Inaudible <i>or</i> completely incomprehensible
01	----- Marks -----	1.0	1.0	0.5	0.5	0

Total marks for presentation: _____ out of 08 marks.

Content: 60% (12 Marks)

60%	CONTENT	80-100%	60-80%	40- 60%	20-40%	0-20%
25%	Knowledge and Understanding Innovation Impression of wide reading, good knowledge and complete understanding ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
05		5.0	4.0	3.0	2.0	1.0
10%	Structure of Presentation Logical Structure, Clear Introduction, Body and Relevant Conclusion, sequence of information and ideas could be easily followed, Citation of source material ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
02		2.0	1.5	1.0	0.5	0.5
5%	Key Points/ Themes Identified Key Points, Kept to the points throughout the presentation- did not wander. ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
01		1.0	1.0	0.5	0.5	0
10%	Ability to answer Questions Answers accurate and full of confidence ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
02		2.0	1.5	1.0	0.5	0
10%	Creation of Interest/ Audience Participation Created interest in the topic. ----- Marks -----	Excellent	Good	Satisfactory	Poor	Very Poor
02		2.0	1.5	1.0	0.5	0

Total for content: _____ out of 12; Total marks for oral presentation: _____ out of **20**

Comments:

Name of the Faculty _____.

Signature of the Faculty _____