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St. Xavier's College (Autonomous), Mumbai  
**POLICY FOR SEED MONEY FOR RESEARCH  
AND RESEARCH GRANTS**

The best teaching colleges in the world have a strong research component. Relevant research projects provide a good opportunity for teachers to keep abreast of developments in their respective fields of competence and interest. Often, however, funds needed for research are not easily available, or have been applied for from funding agencies, but there is a delay in obtaining these funds.

Sometimes there is need to support preliminary work that is expected to grow into a sizeable research project which will be submitted to an external funding organization later. For this research seed money is needed.

With a view to encourage our faculty to get involved in research along with their teaching, the management of St Xavier's College has formulated the following research funding policy. All are encouraged to benefit from the policy and bring out their best.

The College will help the faculty proactively to prepare and submit proposals to funding agencies nationally and internationally.

**Advances Against Approved Proposals To Funding Agencies**

The College will release to the faculty an **advance of 25%** for any project formally sanctioned by any official funding agency (e.g., UoM, DBT, RUSA, UGC), or **Rs. 2,50,000/-**, whichever is less. This amount is to be returned when the project funds are received.

**Faculty-Wise Seed Money/Research Grant**

1. Every year, the College will budget up to **Rs. 5,00,000/-** as seed money for research projects of the faculty of SXC (Aided and Unaided). The maximum amount that may be disbursed as a research grant/seed money to a single project is:
  - i. **Rs. 25,000/-** for Arts and Commerce faculty
  - ii. **Rs. 50,000/-** for Science faculty (taking into account the cost of lab materials and other consumables, if applicable)

It is clarified that once a project has availed of the funding as set out herein above, the same project is not eligible for seed funding in subsequent years.

2. Candidates who wish to avail of this seed money/research grant will need to submit a suitable research proposal to the Research Committee for approval. Seed proposals should show how this will result in a larger research proposal, and identify agencies to which a future proposal could be submitted. The Research Committee will evaluate the proposal and recommend the amount of



seed money to be allotted for a project. The Research Committee will have the right to reject the proposal, if found not suitable. If found suitable, additional terms and conditions may be stipulated by the Research Committee, which terms and conditions will be abided by the candidate(s).

**Patent Filing Charges** for patent applications filed with the Indian Patent Registry will be reimbursed to the inventors only on the grant of the patent. In addition to the reimbursement of the filing charges, on obtaining a patent (either national or international) a cash award of **Rs.20,000/-** will be given to the inventors of the patent.

### **Annual Research Day**

A Research Day will be organized around the end of February every year to honour those who have contributed to research by way of patent filing, paper publication or book publication. The Vice Principal for Academics will coordinate this programme.

**Certificates** will be issued to those whose respective paper or book publications have a high citation index and those who have publications in high impact factor journals, keeping in mind the different levels of citation indexes and impact factors in different fields. Those qualifying for certificates will need to apply for the same by the end of January in the same academic year. If the applicant does not submit the application within the time period as notified then those applications will not be considered for the certificates. The Research Committee will screen these applications and decide upon the list of those who need to be recognized with certificates.