



**ST. XAVIER'S COLLEGE**  
(AUTONOMOUS)  
5, Mahapalika Marg, Mumbai - 400 001,  
INDIA.  
☎ 2262 0661/65

### **3.1.1: THE INSTITUTION RESEARCH FACILITIES**

- ❖ **Minutes of Meeting of Governing Body**



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**St. Xavier's College (Autonomous), Mumbai**  
**MINUTES OF THE GOVERNING BODY MEETING (29.09.2020)**

**AGENDA:**

1. Minutes of the previous meeting and Action taken report
2. To approve the AQAR report for the year 2018-19
3. A.O.B.

**THE MEMBERS PRESENT:**

- 1) Dr.(Fr.) Keith D'Souza, S.J., Rector and Chairperson,
- 2) Dr. (Fr.) Conrad Pessa, S.J, Treasurer and Management Representative
- 3) Dr. Yuvraj Malge, Joint Director, Government Nominee
- 4) Dr. Kiran Mangaonkar, Vice-Chancellor's Nominee
- 5) Prof. V. V. Dalvie, Management Representative
- 6) Dr. (Ms.) Vivien Amonkar, Alumnus
- 7) Dr.(Ms.) Nandita Mangalore, Principal's Nominee
- 8) Dr. (Ms.) Madhuri Hambarde, Principal's Nominee
- 9) Fr. Francis deMelo S.J., Management Representative
- 10) Dr. Rajendra Shinde, Principal and Secretary

Fr. Learoy Rodrigues, S.J, and Prof. (Ms.) Shweta Shenoy Devraj, UGC Representative, had excused themselves from the meeting.

The meeting of the Governing Body was held on 29<sup>th</sup> September 2020. It commenced at 4.00 p.m. on Zoom Platform. The meeting began with a short prayer.

**1. Reading and Passing of the Minutes of the Previous Meeting:** The Minutes of the previous meeting were read out and discussed. A Resolution to pass the minutes was proposed by Dr. Kiran Mangaonkar and seconded by Prof. Vinayak Dalvie.

**2. Action Taken Report :**

- 2.1. On the Canteen Issue: The College lawyer would like a "Conductor's Agreement" for a limited period to be drawn up, but the canteen contractor's lawyer is reluctant to move in this direction. The lockdown has further delayed the drawing up of new terms.
- 2.2. On the appointment of a Registrar: A new Registrar, Mr. Achyut Joshi, has been appointed from 16<sup>th</sup> December 2019, for a period of one year, to begin with.
- 2.3. On the proposed Ambulance Service: An MOU for emergency health services, including hospitalization if necessary, has been proposed to the Bombay Hospital authorities, but the lockdown has delayed the signing of this MOU.
- 2.4. The M.A. Course in Conservation has been passed by the Academic Council, but the pandemic has come in the way of the course beginning this coming year. It is planned to begin the course next year [2021-22].
- 2.5. The Master's courses have not as yet been proposed. Instead, a Diploma in Event Planning and Experiential Marketing has been proposed by the XIC and passed by the Academic Council. The course has commenced in an online mode.



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- 2.6. The certificate course in Philosophy titled, "Applied Philosophy and Professional Ethics", has begun in November, and concluded online during the lockdown period. The Diploma Course in "Interreligious Traditions" has been passed by the Academic Council, and will likely start in July 2020—most likely in an online format, to begin with. Both of these courses are being run by the Department of Interreligious Studies [DIRS]. The Diploma Course in "Interreligious Traditions", has commenced in online mode.
- 2.7. The Fire Audit and Electrical Audit : Both these audits have been conducted and recommendations have been submitted. In the case of the electrical audit, work has already begun based on the recommendations. The fire audit recommendations will be implemented after the lockdown ends. Implantation of Fire Audit recommendation is delayed due to lockdown.
- 2.8. One former lift has already been replaced by an entirely new lift. Work had already begun on the second lift, but had to be postponed because of the lockdown. This lift too will be replaced by an entirely new lift system. Work on the third and last lift in the hostel will begin later, probably during the next summer vacation. Work on two remaining lifts is in progress and is expected to be completed by the end of Oct 2020.
- 2.9. Fees for the self-financing courses this coming academic year have not been hiked, on account of the pandemic and the impact it has had on the economic situation.
3. The lectures for SY & TY started on 15<sup>th</sup> August 2020. The first CIA got over in the first week of September. The 2<sup>nd</sup> CIA will be in 3<sup>rd</sup> week of October. The End Semester Exam is proposed to be held in the month of December.
4. The College Calendar was presented before the Governing Body for ratification. The honourable Joint Director said that this schedule is subject to the development and directions of the competent authorities from time to time. The ratification of the College Calendar was proposed by Prof. Dalvie and seconded by Fr. Pessa.
5. AQAR report for the year 2018-19:

The format for the AQAR changed and the requirements were enormous. It has taken time to accumulate the data and therefore it has been delayed. All the requirements as per the questionnaire have been incorporated in the AQAR. It was supposed to be placed before a statutory body to be passed. The report was presented before the Governing Body to be passed.

  - a) It was pointed out that the constitution of the Alumni Association has to be amended. The registration process of the Association has to be looked at. The current NAAC report mentions about the registration of the Alumni Association. The College is making efforts to hold more events and have programs for the Alumni Association. The Alumni has also designed a website which is under renovation. Prof. Dalvie said that it depends on the constitution of the alumni, it is an independent entity. NAAC wants to know about the donations associated through the Alumni Association. Dr. Mangaonkar said that for the sake of convenience, one of the staff members, who is also an ex-student can be the secretary and manage it.
  - b) The Honour's Programme should be defined. The Management has to decide on a nomenclature for the Honours Programme. As per our College it is a co-curricular programme of excellence. The UGC has already defined the term therefore we should look into the nomenclature and definition of the programme.



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- c) The Joint Director said that our College Faculty should undertake more Minor and Major Research Programmes and also publish papers in the Research Journals of the UGC. The Principal said that 9 of our Faculty members have got their research granted and 3 of our new faculty members have got Ph.D. recommendations and we have applied for new Ph.D. Research Centres. This year our College has received a DBT Builders Scheme for our Science Departments, wherein a grant of 3 crore has been sanctioned. 12-15 of our faculty members will be working together on this.
- d) It was stated that the efforts put in by the IQAC Committee are to be placed on record. Congratulations to the team for the IQAR Report.
- A Resolution to pass the AQAR Report was proposed by Dr. Malge and seconded by Dr. Mangaonkar.

## 6. Ratify the College Policy Documents:

The following Policy Documents have been prepared by the College:

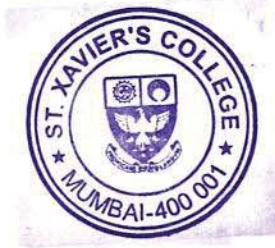
- Admission Policy
- Code of Conduct
- Environment Policy
- Exam Policy
- Extra-Curricular Credit Policy
- Finance Policy
- Guidelines for College Grievances
- Internal Committee (IC) Policy
- IT Policy
- Student Beneficiary Fund and Scholarships
- Research Policy
- Sports Policy
- St. Xavier's College Inclusive Education Policy


There are two more policies in the pipeline. They will be presented later since they are yet to be finalized. Once the Governing Body finalizes these two policies they can be uploaded online. Staff Policy could also be added.

The Governing Body approves and accepts the recommendations of IQAC for the policies.

A Resolution to pass the College Policy Documents was proposed by Prof. Dalvie and seconded by Dr. Vivien Amonkar.

The Principal thanked everyone for attending the meeting.



  
30.09.2020  
Dr. Rajendra Shinde  
Principal  
PRINCIPAL  
ST. XAVIER'S COLLEGE  
MUMBAI - 400 001.